

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme on the replacement of flat roof coverings to the balcony of the Hope Centre, Bromyard.
Date of decision:	06 April 2021.
Decision maker:	Assistant Director for Technical Services.
Authority for delegated decision:	This decision is to apply for the spend of the budget as agreed by the key decision made on 31 st March 2021. (Report Ref: Property Services Estates Capital Works Programme) http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7736&LLL=0
Ward:	Bromyard West.
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the cabinet members decision dated 31 st March 2021 and spend within the approved budget of not more than £60k (inclusive of professional fees, contingencies, etc) to replace the flat roof coverings to the balcony to prevent further water ingress and including repairs to consequential fabric and services damage.
Reasons for decision:	<p>S C Joseph Ltd have been identified as the bidder representing best value for money following a competitive tender via the SouthWest Portal and assessment process in accordance with Council procurement procedures. An open tender was published and two valid tenders were received for consideration. The work is to be awarded to S C Joseph Ltd with a tender value of £41,126.00.</p> <p>The works will prevent further deterioration of the asset, improve insulation and reduce heat loss and enable business continuity and to facilitate the transfer of the freehold interest in the building to the Hope Family Centre.</p>
Highlight any associated risks/finance/legal/equality considerations:	Further remedial works may become evident once work starts but there is a contingency allowance to mitigate this risk.
Details of any alternative options considered and rejected:	<p>Do nothing – The council could decide not to proceed with these works but this will leave the potential health and safety risk to staff and the public.</p> <p>A lack of investment on building improvement works on council property estate assets could render them to deteriorate further which will ultimately make them no longer fit for their intended purpose.</p>
Details of any declarations of interest made:	None.

Signed:
Chris Jenner, Assistant Director Technical Services

Date: